2007 TAC CONFERENCE

Thanks again to everybody who attended and participated in BCI's 2007 TAC Conference. We particularly wish to thank our guest speakers and all the participants on our Criminal Justice Panel. We would also like to thank Southern Utah University for hosting the event.

REMINDERS: Have you returned all the "yellow" papers you got in your binders at TAC Conference? This includes the 2007-2008 User Agreement, "Agency Information Validation 2007" and the Training Roster. Agencies that do not submit their User Agreement are in danger of losing their UCJIS access, so make sure you return it as soon as possible!

DO YOU NEED TO TEST THIS YEAR? If you are a TAC or Alt-TAC, and are not sure if you need to take the TAC test this year, please contact BCI as soon as possible. Also, if you are not sure what sections of the test you need to take, please contact Field Services *before* you take the test.

The 2007 TAC test is available at www.bci.utah.gov/Test1.html. We do prefer that you take the Excel© version of the test, but if your agency does not have Excel©, or if you prefer taking the test manually, feel free to take the Adobe© version.
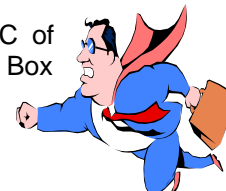
Tests must be taken by August 1, 2007. If you are unsure of the meaning of a question, or are not sure how to answer it please call Field Services and we can clarify the question, or show you where to find the answer. (Sorry, we will not answer the question for you!)

PASSWORDS: Remember that the UCCH and III passwords are changing on July 10. Don't forget that we will ONLY give the passwords out to TACs – but we know you all wrote them down at TAC Conference and have not forgotten them! ☺

SURVEY: Thanks also to all TACs who took the time to answer our survey so that next year's conference can be even better!

TAC OF THE YEAR

Congratulations to the 2007 TAC of the Year, **Ron Ogborn** from the Box Elder County Sheriff's Office! (And many other Box Elder County agencies as well.)

We greatly appreciate all the terrific work Ron has done for his agencies and BCI over the years. Keep up the good work!

ATTACHING IMAGES TO NCIC ENTRIES

LAW ENFORCEMENT: Just a reminder to make sure you're always packing your NCIC entries with all available information - including images. Many Utah agencies are already doing this, but not all.

As a reminder, up to thirteen images can be attached to an NCIC entry: One mugshot, one fingerprint, one signature, and up to ten identifying images. Especially helpful are images of scars, identifying marks such as birthmarks or skin discoloration, and tattoos. Mugshots should be just that; pictures taken at time of booking or while incarcerated. Other photos should be entered as Identifying Images.

Also remember to enter "miscellaneous" numbers to their base record as well. These can include passport numbers, SID numbers, armed forces numbers, etc.

Also make sure all SMTs (scars, marks and tattoos) are entered. There are very few people alive who don't have at least one or two SMTs!

WHAT IS "VALIDATING"?

LAW ENFORCEMENT: What exactly do we mean by "validating" an NCIC entry?

Are we asking you to simply confirm that the person or property is still wanted or missing?

That's just the first step in validating an NCIC entry. The validator needs to check for errors, such as misspelled names, or numerical errors in the SOC or DOB fields. The validator also needs to check for missing information. Maybe when the record was entered in 2002, nobody knew the POB of the missing person. Now, in 2007, the correct POB is known. If so, that should be added to the NCIC entry.

If a missing person has been on NCIC for 60 days, NCIC policy mandates that dental information and other identifiers be added to the entry. (Please contact BCI at 801-965-4686 for information about dental records.)

Is there an image attached to the entry? Are more recent images available? If so – add them! Also make sure you are adding the "Date of Image" to the entry.

An example: the photo on the left is a photo of Curtis Allgier – taken in 2001.

His appearance has obviously changed since then – as seen by the recent photo below.

If you have any questions about adding images we invite you to attend our NCIC Entry Baseline Class on August 13-15. If you have question on obtaining an accurate "Date of Image" please contact the Help Desk or Field Services.

WHAT DO YOU MEAN, YOU DON'T HAVE MY FINGERPRINTS?

Common scenario – an agency is audited, and they are informed that BCI does not have record of having received the fingerprints for certain operators; even operators who have had a valid logon for more than 10 years.

The usual response is "but you have my fingerprints on file!"

Actually, we don't keep any UCJIS operators' prints on file at BCI. Currently, we have more than 8,000 UCJIS operators using the system. Add to that the thousands of former operators who once had a logon, but have since moved on. Combined, that would be well over 10,000 or even 15,000 fingerprint cards. BCI simply doesn't have the room to store that many prints!

Unfortunately, we did not keep track of what prints we received in the past. If we received a new operator's prints in 2000, we would have run a criminal background check, and then let the TAC know if the operator was approved to use UCJIS. Then the fingerprint card would have been shredded, and no record would have been kept that the new user ever had their prints run through BCI.

We now keep track of prints received, and the date we received them. However, if you have been a UCJIS operator for at least five years, there is a possibility that we do not have a record of ever having received your prints. This is also a good reminder that TACs should keep copies of all correspondence about an operator on file!

CONDOLENCES

BCI wishes to extend our condolences to the family, friends and co-workers of Corrections Officer Stephen Anderson, who was shot and killed Monday June 25 in the line of duty.

Stephen Anderson worked for the Department of Corrections for more than 22 years. He was well-respected by his colleagues and he will be greatly missed.

2007 UCJIS MANUAL ON CD

If you did not receive a copy of the 2007 UCJIS Manual on CD at the 2007 TAC Conference (or did not attend the conference) please contact Field Services.

Make sure that **ALL** operators in your agency have access to the manual in one form or another. The manual is useless if it is sitting untouched in a drawer! (And if the user can find the answer to a question himself, he won't have to bug you to find the answer!)
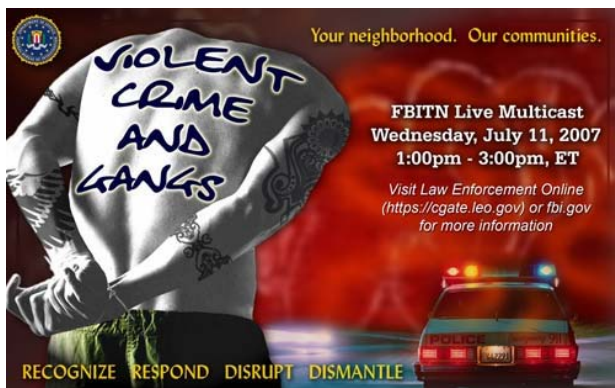
VIOLENT CRIME AND GANGS MULTICAST

Violent Crime and Gangs: Panel Discussion Will Air via Multicast

The Federal Bureau of Investigation is sponsoring a two-part multicast focusing on current trends related to gangs and violent crime. Each 2-hr. eLearning program will feature an interactive panel discussion that aims to foster law enforcement partnerships and the use of task forces and technology in a concerted campaign against gang violence. A live audience at the FBI Academy (Quantico, VA) will interact with the panelists; LEO members viewing the multicast may participate via telephone, email, or fax.

The first multicast, "Violent Crime and Gangs," will air on July 11, 2007, from 1:00 to 3:00 PM EST. The panelists are subject matter experts who will explore ways to recognize, respond to, disrupt, and dismantle violent gang activity. The second multicast, tentatively scheduled for September 26, 2007, will focus on the Mara Salvatrucha gang (MS-13).

To view the multicast, go to the Law Enforcement Sensitive Communications (LESC) LEOSIG and click on the multicast link. The two-part series on violent crime and gangs is Law Enforcement Sensitive and will be viewable only via the LESC LEOSIG. Access to this SIG is restricted to sworn law enforcement officers and other eligible LEO members. If you do not have access to the LESC LEOSIG and feel that you are eligible or have information that may be useful to this group, please contact the LEO Program Office at 304-625-5555 by phone or 304-625-5399 by fax.

Your neighborhood. Our communities.

VIOLENT CRIME AND GANGS

FBITN Live Multicast
Wednesday, July 11, 2007
1:00pm - 3:00pm, ET

Visit Law Enforcement Online
(https://cgate.leo.gov) or fbi.gov
for more information

RECOGNIZE RESPOND DISRUPT DISMANTLE

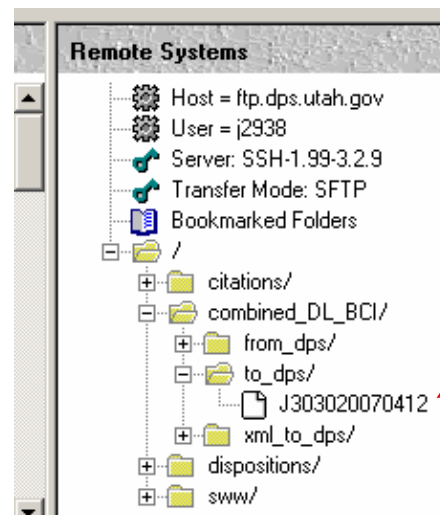## COURTS – COMBINED SUBMISSIONS

Courts – are you properly submitting your disposition information to driver license and BCI?

Make sure that you put your file in the correct folder when you transfer your electronic file to BCI.

After you transfer your file to the "Remote Systems," it should appear tucked under the "to_dps" folder within the "combined_DL_BCI/" folder. (See example below.)

The name of the file must also meet certain standards. It should be the five characters of your court ID, followed by the date of the file in YYYYMMDD format. (In the example below, it is the file for April 12, 2007 from court J3030.)

If you are not sure if you have correctly transferred your folder, please contact your Field Services representative IMMEDIATELY after making the file transfer. (Calling us two days later will probably be a waste of time.)

SOUTHWEST AGENCIES

ATTENTION: Beaver, Iron, Juab, Millard, Tooele, Utah, and Washington county agencies!

Your representative, Holly, will be out on maternity leave for the next three months. During this time please feel free to contact any other member of Field Services if you have any questions.

NIBRS QUESTIONS

NIBRS Coding Question

Question: A car has a window shot out with a BB gun – the offense code is 290 – Destruction of Property/Vandalism, how would the property be reported? As a 03- Automobile or 38 – Vehicle Parts/Accessories?

Answer: The property would be coded as 03-Automobile because the window was part of the car when the damage occurred. The 38 – Vehicle Parts/Accessories code would be used when the part was damaged, but not part of the vehicle.   This is substantiated by the NIBRS State Program Bulletin from August 2001 which states:

"When officers report vandalism of an auto, including breaking of the windshield and keying the car, they should use the code of the actual vehicle, i.e., 03 = Automobiles, 05 = Buses, 24 = Other Motor Vehicles, 28 = Recreational Vehicles, or 37 = Trucks because it is a better property description than 38 = Vehicle Parts/Accessories.

By using the actual vehicle type as the property description when a vehicle is vandalized, one makes a specific logical inference that vehicle parts of the automobile, truck, bus, recreational vehicle, or other motor vehicle were vandalized. When the property description is 38 = Vehicle Parts/Accessories, one cannot determine whether the vandalized parts and accessories were specifically from an automobile, truck, bus, recreational vehicle, or other motor vehicle. Hence, reporting agencies should use the most specific vehicle description instead of the description 38 = Vehicle Parts/Accessories. "

2006 CRIME IN UTAH REPORT

The *2006 Crime in Utah Report* is now available at http://www.bci.utah.gov/Stats/2006.pdf. Thank you to all the agencies that took the time to submit their statistics so that law enforcement and the public can be more aware of the crime situation in their community.

If you have never submitted your data before, please contact Field Services to find out how.

MISSING PERSONS

AMBER ALERT ON AOL

From LEO: (Law Enforcement Online)
America Online Will Be Joining The AMBER Alert Program. June 17, 2007

Reporter: Associated Press

The alerts are put out by law enforcement officials to let the public know when a child may have been kidnapped, and now AOL customers will be able to get the alerts via e-mail, cell phones and beepers.

The program began in 1996, with radio and TV announcements of abducted kids. It has since been expanded to include highway billboards in some areas.

AOL users can go online to see which states are participating in the program - and then volunteer to receive the alerts if they want.

IMMEDIATE ENTRY OF MISSING JUVENILES

Just a friendly reminder that federal law now requires law enforcement agencies to enter a missing juvenile into NCIC within **two hours** of receiving the missing person report.

Also, don't forget that according to Suzanne's Law, juveniles include anyone 21 years of age and under!

OPERATORS AND AMBER ALERT TRAINING

Law Enforcement: Don't forget that any operator in your agency who has even the slightest chance of having to activate an Amber Alert must have access to the UAA transaction and be trained on proper Amber Alert procedures.

Don't think that Amber Alerts are confined to large cities. Two recent Amber Alerts concerned children abducted from the towns of Portage, Utah and Perry, Utah!